



STATE OF NEW MEXICO
MAGGIE TOULOUSE OLIVER
SECRETARY OF STATE

10/30/2023

Re: RFP# 40-37000-24-00001

To Whom It May Concern:

The Office of the Secretary of State is actively seeking proposals to establish a contract, through competitive negotiations, for the procurement of Information Technology (IT) maintenance services, cloud hosting, and technical support of the SOS Enterprise (SOSE) Software Application, the New Mexico Secretary of State's notary and business filing application.

Prospective Offerors should register in Bonfire well in advance of the submission deadline of **Monday, November 27, 2023**. In order to submit a timely response to this RFP, Offeror must be fully registered in the Bonfire System. It is the Offeror's responsibility to ensure the registration process is completed in enough time to upload its proposal documents by the deadline.

The registration page may be accessed via the following link:

<https://sos.bonfirehub.com/projects/92351/details>

If there are any questions, please contact the Procurement Manager via e-mail at justin.oshea@sos.nm.gov.

Sincerely,

A handwritten signature in black ink, appearing to be "JP O'Shea".

Justin Patrick O'Shea, MPA, CPO | Chief Financial Officer
New Mexico Office of the Secretary of State
325 Don Gaspar, Ste. 300 | Santa Fe, NM 87501